 **Southwest Ranches Parks Foundation**

 **2022 SW Ranches Country Fair**Southwest Meadows Sanctuary Park

16290 Griffin Rd

Southwest Ranches FL 33331

Corner of Griffin Rd. and Weston Rd/Dykes Rd

Southwest Ranches Parks Foundation is proud to host the first annual Family Country Fair

(hereinafter referred to as “Event”)

**Event dates: January 13, 2022 – January 16, 2022**

Company Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(hereinafter “Vendor”)

Contact name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Number :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE:**

* Set up hours are as follows:
	+ Thursday, January 13th, 2022 from 3pm to 4pm,
	+ Friday, January 14th, 2022 from 3pm to 4pm,
	+ Saturday, January 15th, 2022 from 11 am to noon
	+ Sunday, January 16th, 2022 11 am to noon
* Show hours are as follows:
	+ Thursday 5pm until 10 pm,
	+ Friday 5pm until 11pm,
	+ Saturday noon until 11 pm,
	+ Sunday noon until 9 pm
* Vendors are REQUIRED to honor their commitment for **ALL** days during these hours
* Event Fee is $800.00 and must be paid in full for space to be assigned, vendor fees are non-refundable.
* Please note that payment must be made via check to **SW Ranches Parks Foundation**
* Vendors will be assigned a space but will be responsible for furnishing their own tent, tables, chairs, lighting, electricity, water, etc.

**By Signing below you are agreeing to ALL policies, rules & regulations in this application packet. Neither the Town of Southwest Ranches, SW Ranches Parks Foundation, or either of its representatives, officials, agents, nor employees shall be responsible, for any injury, loss or damages, from any cause whatsoever that may be suffered by Vendor or to Vendor’s employees, or agents.**

**I (we) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on behalf of Vendor release the town of Southwest Ranches, Southwest Ranches Parks Foundation, and their respective representatives, officials, agents, and employees of and from any and all liability and damages, or claim for damages for personal injury, death or property damage arising from or relating in any way to the Vendor’s presence or participation in the Event. I (we) also consent to the enforcement of all the above rules governing this event**

**Make sure you read all rules and regulations carefully before signing.**

 **SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Rules and Regulations**

* **Vendors will furnish everything they need in order to operate, i.e. tent, tables, chairs, garbage tanks, lighting, electricity and water, etc.**
* **Upon request, vendors must provide proof of license and insurance as well as proof of all required food inspections and operating permits.**
* **Vendors must submit menu for approval prior to the event in order to avoid significant overlap with other food vendors.**
* **Before unloading merchandise or occupying a space, ALL vendors are required to check in at the registration desk no sooner than times stated above to receive their space assignment for the show.**
* **Vendors are required to keep their designated areas clean and safe. At the end of every night Vendors are required to clean up and dispose of garbage in their designated areas.**
* **Vendors are responsible for their own property. There is no security provided after event hours for the site.**
* **All fees are non-refundable. Vendors are expected to be present on all days during the show hours. No early breakdown is permitted.**
* **You are not permitted to sell personal business services. Signs or cards promoting personal and/or business services are not allowed.**
* **Abusive behavior toward fellow exhibitors, customers, representatives of the Town of Southwest Ranches, Southwest Ranches Park Foundation Members, Staff and/or Volunteers, will not be tolerated for any reason. If you act in an unprofessional manner, you will be asked to leave without a refund and your name will be removed from our vendor’s list for future shows. NO EXCEPTION!**